



**WEST VIRGINIA**

**Infrastructure & Jobs Development Council**

**APPROVED**

A meeting of the West Virginia Infrastructure and Jobs Development Technical Review and Funding Committee was held **Tuesday, April 25, 2023, beginning at 9:30 a.m.** in the Infrastructure & Jobs Development Council Public Hearing Room at 1009 Bullitt Street, Charleston, West Virginia.

**Voting Members that were present:**

**Quorum** A quorum was constituted of the following members present:

**Chair** Marie Prezioso, WV Water Development Authority

**Voting Members in person:**

Kristin Shaffer, WV Housing Development Authority

Jonathan Fowler, WV Public Service Commission

Meredith Vance, WV Bureau for Public Health

Kathy Emery, WV Department of Environmental Protection

**Voting Members not present:**

Kris Warner, WV Economic Development Authority

**Invitees present or via phone:**

Jason Billups, WV Department of Environmental Protection

James Bush, WV ARC

Janna Lowery, USDA

Christopher Thomas, WV BPH

Roger Earle, WV DEP – Abandoned Mine Lands

**Invitees not present:**

Tracy Rowan, US Economic Development Authority

Sherry Risk, SCBG

Ben Clemente, US ACE

**Others in attendance:**

Wayne Morgan, WV Infrastructure & Jobs Development Council

Rachel Hill, WV Infrastructure & Jobs Development Council

Samme Gee, Jackson Kelly PLLC

Brad Sergent, WV Water Development Authority

Brock Jarrell, WV Water Development Authority

Officer PE Boehm, Capitol Police

Julie Merow, Jackson Kelly PLLC

Ryan Boustany, Thrasher Group

Steve Haynes, Thrasher Group

Dan Ferrell, Thrasher Group

Terry Martin, RIC

Rick Roberts, EL Robinson Engineering

Michael Griffith, CPA

Todd Grinstead, WV Rural Water Associates  
Jeff Edwards, City of Salem  
James R. Samples, Mayor of City of Salem

**Others in attendance by phone:**

Mike Duminiak, WV Infrastructure & Jobs Development Council  
Elizabeth Smith-Atkinson, WV Infrastructure & Jobs Development Council  
Ann Urling, Governor's Office  
Chad Miller, Cerrone and Associates  
A.C. Wiethe, Bel-O-Mar  
Jeff Johnson, Region 1  
Cassie Lawson, Region 4  
Sheena Hunt, Region 6  
Mark Belcher, Thrasher Group  
Dan Braham, Thrasher Group  
Mark Sankoff, Potesta Engineering

**Call to Order** Chair Maire Prezioso called the meeting to order and noted a quorum was present.

**Approval of Minutes** Chair Marie Prezioso asked for approval of the draft minutes of **March 28, 2023**. Jonathan Fowler moved for approval and Kathy Emery seconded the motion. The motion passed.

**SEWER PROJECTS**

**Buffalo Creek PSD-Curtis Ext, 28 customers (New application)** **2022S-2307**  
Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the Buffalo Creek PSD pursue a \$1,996,000 CDS and a \$499,000 CDS Match for an estimated project cost of \$2,495,000.

Kathy Emory moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

**Clarksburg, City of-Step V-A (New application)** **2023S-2334**  
Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Clarksburg pursue a \$1,500,000 CWSRF Debt Forgiveness Loan, a \$4,000,000 CWSRF Loan (3%, 20 yrs., 0.25 AF), a \$1,850,000 WDA EEGF, and a \$500,000 Clarksburg ARPA Grant for an estimated project cost of \$7,850,000.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

**Elk Valley PSD-Line Repl (New application)** **2023S-2338**  
Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends Elk Valley PSD pursue a \$3,887,000 CDS Grant, a \$971,750 CDS Match Grant, a \$500,000 IJDC Grant, and a \$261,650 IJDC Loan (2%, 30 yrs.) for an estimated project cost of \$5,620,400.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.

The motion passed.

**Mineral Wells PSD-Sys & WWTP Imprvs (Cost and funding change) 2019S-1817**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends Mineral Wells PSD pursue a \$1,000,000 CWSRF Debt Forgiveness Loan, a \$7,523,150 CWSRF Loan (1%, 30 yrs.). A \$1,000,000 WDA EEGF, and a \$500,000 IJDC Grant for an estimated project cost of \$10,023,150.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Nutter Fort, Town of-Step IV Sys Imprvs (Scope change.) 2021S-2059**

Wayne Morgan described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the proposed change in scope (delete some storm sewer and add some sanitary sewer work) be approved (the project cost and funding scenario will remain unchanged).

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Romney, City of-Sys Imprvs (Cost and funding change) 2020S-1880**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the City of Romney pursue a \$2,147,000 CWSRF Principal Forgiveness Loan, a \$853,000 OSG (Overflow and Storm water) Grant, a \$400,000 CDS Grant, a \$100,000 CDS Match, and a \$1,000,000 IJDC Grant for an estimated project cost of \$4,500,000.

Kathy Emery moved that the recommendation be approved, Jonathan Folwer seconded the motion.  
The motion passed.

**Salem, City of WWTP Imprvs (New application) 2021S-2042**

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Salem be returned to allow the project team time to address deficiency/comments.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Sophia, Town of-WWTP Improvements Coal City Ext. (Scope, cost & funding change) 2016S-1658**

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the Town of Sophia pursue a \$2,000,000 CWSRF Debt Forgiveness, a \$2,000,000 CWSRF Loan (0.25%, 40 yrs., 0.25% AF), a \$11,000,000 WDA EEGF, and a \$1,000,000 IJDC Grant for an estimated cost of \$16,000,000.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Spencer, City of-WWTP Imprvs and Line Repl (New application) 2023S-2311**

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Spencer pursue a \$1,652,000 CDS Grant, a \$413,000 CDS Match Grant, a \$505,000 CWSRF Green Principal Forgiveness Loan, and a \$500,000 IJDC Grant for an estimated project cost of \$3,070,000.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Westover, City of-Collection Sys/LS imprvs Holland Ave (New application) 2023SS-2325**

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Westover pursue a \$3,875,000 CWSRF Loan (3%, 20 yrs.), a \$1,900,000 City of Westover ARPA Grant, a \$350,000 WV DOH Grant, a \$125,000 Monongalia County Commission Grant, and a \$2,000,000 WDA EEGF for an estimated project cost of \$8,250,000.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**WATER PROJECTS**

**Berkeley County PSD-Potomac River WTP Imprvs (Cost and funding change) 2022W-2218**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Berkeley County PSD pursue a \$18,400,000 WDA EEGF, a \$1,600,000 Berkeley County ARPA Grant, a \$1,972,000 Berkeley County PSD contribution, and a \$10,400,000 IJDC Loan (3%, 20 yrs.) for an estimated project cost of \$32,372,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Pendleton Co PSD-Rt 220 Ext to Co Line; 9 cust (New application) 2023W-2344**

Meredith Vance described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends Pendleton County PSD pursue a \$915,000 US ACE Grant and a \$305,000 WDA EEGF for an estimated project cost of \$1,220,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Salem, City of- Step IV Sys Imprvs (Scope, cost, and funding change) 2021W-1988**

Meredith Vance described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Salem be tabled until the next funding meeting May 30, 2023.

Meredith Vance moved that the recommendation be approved, Kathy Emery seconded the motion.  
The motion passed.

**Tridelfia, Town of-Sys Imprvs (Engineering fee waiver)**

**2022W-2157**

Chris Thomas described the request.

The Technical Review and Funding Committee recommends the engineering fee waiver request for total engineering fees by the Town of Tridelfia be approved.

Meredith Vance moved that the recommendation be approved, Kathy Emery seconded the motion.  
The motion passed.

**BINDING COMMITMENT REQUESTS**

**Barrackville, Town of-Mohawk Sewer Repl (Binding commitment)**

**2021S-1972**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Barrackville receive a \$500,000 IJDC Grant transferred from loan funds, a \$500,000 IJDC Loan (3%, 20 yrs) and a \$1,575,000 IJDC Loan (2%, 30 yrs.).

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Bluewell PSD-Browning\_Lambert Mtn ext, 102 cust (Binding commitment ext)**

**2016W-1629**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommend the Bluewell PSD binding commitment be extended until April 15, 2024.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Brooke County PSD-Elderville Rd & Manhan Lane ext, 178 cust (Binding com ext)**

**2021S-1945**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Brooke County PSD receive a binding commitment of \$500,000 IJDC Grant and \$4,450,000 IJDC Loan (2%, 30 yrs.) replacing its existing binding commitment and receive an extension of the new binding commitment until October 15, 2023, as requested.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Buffalo Creek PSD-Taplin Rita Sys Imprvs (Cost, funding, and binding commitment)**

**2018S-1752**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Buffalo Creek PSD pursue a \$1,500,000 US EDA Grant, a \$600,000 Logan County Commission Grant, a \$100,000 WW McDonald Grant, a \$815,000 WDA EEGF, and a \$1,950,525 IJDC Loan (3%, 20 yrs.) for an estimated project cost of \$4,965,525; and replace its existing binding commitment with a \$1,950,525 IJDC Loan (3%, 20 yrs.) binding commitment.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Canaan Valley PSD-Zone B Flows to D (binding commitment)**

**2015S-1604**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Canaan Valley PSD be tabled until the next meeting May 30, 2023.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Clay, Town of-WWTP & LS Imprvs (Cost & funding chg and binding commitment ext)2019S-1793**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Clay pursue a \$5,000,000 CDBG HUD Disaster Recovery Grant, a \$2,000,000 CWSRF Debt Forgiveness Loan, a \$1,855,895 WDA EEGF and a \$925,000 IJDC Grant for an estimated project cost of \$9,780,895; and receive a binding commitment extension until October 15, 2023, contingent upon receipt of WDA EEGF funding.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Central Hampshire PSD-Slanesville Ext, 40 cust (Binding commitment)**

**2022W-2154**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends Central Hampshire PSD receive a \$1,000,000 IJDC Grant Binding Commitment transferred from loan funds contingent upon receipt of DWTRF binding commitment.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Cowen PSD-Upper Glade II Ext, 161 cust (Scope, cost & funding chg & binding com) 2014S-1515**

Jason Billups described the request, and it's technically feasible.

The Technical Review and Funding Committee recommends Cowen PSD pursue a \$1,500,000 ARC Grant, a \$2,450,000 USDA Grant, a \$1,950,000 USDA Loan (1.25%, 40 yrs.), a \$500,000 USDA Loan (2.375%, 40 yrs.) \$2,595,050 WDA EEGF, and a \$1,000,000 IJDC Grant for an estimated project cost of \$9,995,050; and receive a \$1,000,000 IJDC Grant Binding Commitment transferred from loan funds contingent upon receipt of the WDA EEGF funding.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Craigsville PSD-WWTP Inf LS CN Imprvs (New application and cont binding com) 2023S-2369**

Jason Billups described the request, and it's technically feasible.

The Technical Review and Funding Committee recommends that Craigsville PSD pursue a \$100,000 Nicholas County Commission Grant and a \$300,000 IJDC CN Grant for an estimated project cost of \$400,000, and receive a binding commitment for the \$300,000 IJDC CN Grant.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Hinton, City of-CSO Abatement I (Cost and funding chg and binding commitment ext) 2015S-1585**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the City of Hinton pursue a \$1,382,000 CWSRF Principal Forgiveness Loan, a \$270,000 CWSRF Loan (1.75%, 30 yrs, 0.25% AF), a \$1,550,000 ARC Grant, a \$1,500,000 CDBG, and a \$500,000 IJDC Grant for an estimated project cost of \$5,202,000; and receive a binding commitment extension until October 15, 2023.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Kenova, City of-Prichard main replacement (Binding commitment ext) 2015W-1599**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommend the City of Kenova binding commitment be extended until December 15, 2024.

Meredith Vance moved that the recommendation be approved, Kathy Emery seconded the motion.  
The motion passed.

**Logan Co PSD-Upper Huff Ext, 87 cust (Binding commitment ext) 2017W-1690**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends Logan County PSD binding commitment be extended until October 15, 2023.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Norton Harding Jimtown PSD-Step III Ext (Bid overrun/binding commitment) 2016S-1663**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Norton Harding Jimtown PSD receive a \$32,000 IJDC Bid Overrun Grant binding commitment transferred from loan funds.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

**Richwood, City of-Intake and Structure Imprvs (Binding commitment ext) 2021W-1959**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the City of Richwood receive a binding commitment extension until January 15, 2024.

Meredith Vance moved that the recommendation be approved, Kathy Emery seconded the motion.  
The motion passed.

**USE OF BID UNDERRUN**

None



## USE OF CONTINGENCY

### **Albright, Town of-WWTP and Sys Imprvs (Use of contingency-ancillary fund request) 2019S-1786**

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the \$27,616 use of contingency (bid overrun funds being returned)/ancillary fund request for equipment be tabled until the next meeting May 30, 2023.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

### **Capon Bridge, Town of-Sys Imprvs Ext to Tech Park(Use of contingency-ancillary fund )2018S-1765**

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommend the \$97,640.66 (\$75,610.92 IJDC \$22,029.74 Town ARPA Grant) use of contingency/ancillary fund request for UV disinfection system (replaces chlorine gas system) and clarifier skimmers by the Town of Capon Bridge be tabled until the next meeting May 30, 2023.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

### **McDowell County PSD-Coalwood (Use of contingency-ancillary fund request) 2015S-1571**

Wayne Morgan described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the \$30,133.42 use of contingency (bid overrun funds)/ancillary fund request by McDowell County PSD for increased engineering fees and permits be approved.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.

### **Ronceverte, City of -Sys Imprvs I (Use of Contingency) 2018W-1740**

Chris Thomas described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the \$18,370.58 use of contingency request by the City of Ronceverte be approved.

Meredith Vance moved that the recommendation be approved, Kathy Emery seconded the motion.  
The motion passed.

### **Tyler County PSD-Centerville Alma Ext (Use of contingency-ancillary fund request) 2019W-1804**

Chris Thomas described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the \$50,000 use of contingency (bid overrun funds)/ancillary fund request for increased RPR engineering fees be tabled until the next meeting May 30, 2023.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion.  
The motion passed.



**Economic Development  
Assistance:**

**Council  
Action**

None

**Business Items**

**Council  
Action**

Ancillary Project Expenditure Policy will be added to the next meeting on May 30.  
Samme Gee suggested the Committee may want to consider pre-approval of these funds before they are expended.

**Unfinished Business:**

None

**Executive Director Comments**

Update Consolidation Com. (Logan, City & County PSD) 2022W-2155  
Funding program updates  
Todd Grinstead with Rural Water Association provided an update on their program.

**Projects Requiring Additional Information**

Buffalo Creek PSD-WWTP Imprvs & Greenville Ext, 178 cust (Returned application) 2022S-2168  
Kingwood, City of-Sys Imprvs and Ext, 73 cust (New application) 2022W-2078  
Logan, City of-WTP Imprvs (Application referred CC) 2022W-2155  
Oak Hill, City of-Minden Collection Sys Imprvs (Cost & funding chg and binding com) 2020S-1859  
St Albans, City of-1 MG Tank (New application) 2023W-2336  
West Union, Town of-WTP & Sys Imprvs (Application referred CC) 2022W-2119

**Requests Received (Applications by April 10, 2023, and requests to date)**

**Information  
Report**

**Sewer**

Belington, City of-Sys & WWTP Imprvs (New application) 2022S-2274  
Mercer County PSD-Rock District 1 (New application) 2023S-2341  
Mercer County PSD-Rock District 1B (New application) 2023S-2342  
Nutter Fort, Town of-Rt 20 Ext, 100 cust (New application) 2023-2355  
Preston Co PSD-Hazelton WWTP Imprvs (New application) 2023S- 2194  
Stonewood, City of-Collection Sys Imprvs (New application) 2023SS-2354

**Water**

Belington, City of-WTP and Sys Imprvs (New application) 2022W-2273  
Belmont, City of-Main Repl to Power Plt (New application) 2023W-2332  
Bluewell PSD-Sys Imprvs (New application) 2023W-2357  
Clay-Roane PSD- Sys Imprvs I (New application) 2023W-2356  
Kanawha County RDA-Leatherwood Ext, 70 cust (New application) 2023W-2359  
Marshall Co PSD 3-Dowler and Limestone Hill Rds, 12 cust (New application) 2023W-2362  
Pocahontas County PSD-WTP Imprvs (New application) 2021W-2048  
Valley Falls PSD-Sys Imprvs (New application) 2023W-2352

**PUBLIC COMMENT**

None

## **ADJOURNMENT**

With no further business before the Committee, the Chair entertained a motion to adjourn, Jonathan Fowler moved to adjourn; Kathy Emery seconded the motion. The motion passed. The meeting was adjourned at **10:54 a.m.**

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Wayne D. Morgan  
Secretary & Executive Director