



**WEST VIRGINIA**

**Infrastructure & Jobs Development Council**

## **TECHNICAL REVIEW & FUNDING COMMITTEE MEETING MINUTES**

The Technical Review and Funding Committee meeting was held at the Infrastructure & Jobs Development Council Public Meeting Room on **November 23, 2021**, at **10:00 A.M.**

### **Voting Members that were present:**

#### **Technical Review and Funding Committee Voting Members:**

Marie Prezioso, WV Water Development Authority - Chair  
Kathy Emery, WV Department of Environmental Protection – Chair Sewer  
Stephanie Hickerson, WV Bureau for Public Health – Chair Water  
Jonathan Fowler, WV Public Service Commission

### **Technical Review and Funding Committee Voting Members in attendance via phone:**

Erica Boggess, WV Housing Development  
Kris Warner, WV Economic Development Authority

### **Others in attendance:**

Wayne Morgan, WV Infrastructure & Jobs Development Council  
Kristi Ritchie, WV Infrastructure & Jobs Development Council  
Samme Gee, Jackson Kelly PLLC  
Leanna Smith-Atkinson, WV Infrastructure & Jobs Development Council  
Fred Rader, MOVRC  
Betsy Haught, Northern Jackson County PSD  
Jerri Stephens, Northern Jackson County PSD  
Tommy Nutter, Northern Jackson County PSD  
Robert McClung, Northern Jackson County PSD  
Baden Powell, Belomar Regional Council  
A. C. Wiethe, Belomar Regional Council  
Terry Martin, Region 3 Planning & Development Council  
Caitlyn Preast, Ghosh Engineers, Inc.  
Jonathan Carpenter, The Thrasher Group  
Terrance Moran, Potesta

**Others invited and in attendance via phone and livestream:**

Mike Duminiak, WV Infrastructure & Jobs Development Council  
Chris Arrington, WV Bureau for Public Health  
John Giroir, WV Department of Environmental Protection  
Roger Earle, AML  
Eric Combs, Region 1 Planning & Development Council  
Matthew Peters, Thompson & Litton  
Jeff Johnson, Region 1 Planning & Development Council  
Jeremiah Tuggle, Thompson & Litton  
Janna Lowery, USDA  
Cassie Lawson, Region 4 Planning & Development Council  
Michael Griffith, Griffith & Associates  
Dan Ferrell, The Thrasher Group  
Steve Collins, USDA  
Eleni Brick, The Thrasher Group  
Tracey Rowan, US EDA

**Call to Order** Chair Marie Prezioso called the meeting to order and verified a quorum was present.

**Announcement** Chair Prezioso reminded the Committee of the meeting date changes for December and January.

**Approval of Minutes** Chair Prezioso asked for approval of the draft minutes of **October 26, 2021**. Jonathan Fowler moved for approval and Kathy Emery seconded the motion. The motion passed.

**Albright, Town of (2019S-1786) System Improvements – District 1 (Cost and Funding Change)**

Ms. Emery described the request.

The Technical Review and Funding Committee recommends the Town of Albright pursue a \$997,500 CWSRF Debt Forgiveness Loan, a \$400,000 CWSRF Loan (0.25%, 0.25% adm. fee, 30 yrs.), and a \$962,500 (includes \$165,000 bid overrun grant) IJDC District 1 for an estimated project cost of \$2,360,000 which includes the payback of a \$262,437.16 WDA Design Loan.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Chair Prezioso stated the Technical Review & Funding Committee will be reviewing all audit dates on projects going forward at the very beginning of the project and throughout the process.

**Hancock County PSD (2021S-1968) System Improvements – District 1 (New Application)**

Ms. Emery described the application, and it is technically feasible.

Members of the Technical Review & Funding Committee recommends the Hancock County PSD application be tabled until the January 4<sup>th</sup> meeting to allow the PSD to respond to requests for information from the DEP.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Moundsville Sanitary Board (2021S-2027) Digester and Line Rehabilitation – District 1 (New Application)**

Ms. Emery described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the Moundsville Sanitary Board pursue a \$4,210,000 CWSRF Loan (2.75%, 0.25% adm. fee, 20 yrs.).

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Buffalo, Town of (2020S-1901) Krystal Lane Extension / Critical Need – District 2 (Cost and Funding Change)**

Wayne Morgan described the request.

The Technical Review & Funding Committee recommends the Town of Buffalo request to pursue a \$465,000 IJDC Critical Need Grant be approved.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Hillsboro, Town of (2021C-132) System Improvements / Critical Need – District 3 (New Application)**

Ms. Emery described the application, and it is technically feasible.

Members of the Technical Review & Funding Committee recommends the Town of Hillsboro request to pursue a \$640,000 IJDC Critical Need (Grant or Loan) be tabled until the January 4<sup>th</sup>, meeting.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Marlinton, Town of (2020S-1907) System Improvements – District 3 (Tabled New Application)**

Ms. Emery described the application, and it is technically feasible.

Members of the Technical Review & Funding Committee recommends the Town of Marlinton application be tabled until the January 25th meeting.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **White Oak PSD (2021S-2001) WWTP Improvements – District 3 (Tabled New Application)**

Ms. Emery described the application, and it is technically feasible.

The Technical Review & Funding Committee recommends the White Oak PSD pursue a \$2,000,000 ARC Grant, a \$345,000 Fayette County Commission ARPA Grant, a \$529,566 USDA Grant, a \$1,059,133 USDA Loan (1.125%, 40 yrs.), a \$1,500,000 CWSRF Debt Forgiveness Loan, a \$1,500,000 CWSRF Loan (0.5%, 40 yrs.), and a \$1,000,000 IJDC District 3 Grant for and estimated project cost of \$7,933,699.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Mr. Fowler noted the SSES's are money well spent. Mr. Fowler encourages the consultants to look at their projects and see if an SSES can be included in projects.

Janna Lowery (USDA) stated their loan and grant requests need to be in multiples of \$1,000.

### **Greater Harrison County PSD (2021C-130) Locust Heights System Improvements / Critical Need – District 1 (New Application)**

Stephanie Hickerson described the application, and it is technically feasible.

Members of the Technical Review & Funding Committee recommends the Greater Harrison County PSD application be returned since it does not appear to meet the definition of a critical need project.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Kylea Radcliff (The Thrasher Group) offered some additional comments regarding the submission of this application.

Mr. Fowler offered his appreciation to Ms. Radcliff for the comments and reiterated this project is part of a larger project that will take care of the issue. Mr. Fowler stated the project is not eligible as a Critical Need at this time.

### **Worthington, Town of (2019W-1810) System Improvements – District 1 (Funding Change)**

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Town of Worthington pursue a \$1,000,000 IJDC District 1 Grant, a \$500,000 DWTRF Principal Forgiveness Loan, and a \$1,866,390 DWTRF Loan (1%, 0.25% adm. fee, 30 yrs.) for an estimated project cost of \$3,366,390 including the payback of a \$277,000 WDA Design Loan.

Mr. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Elizabeth, Town of (2021W-2015) Enterprise Extension / Critical Need – District 2 (New Application)**

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review & Funding Committee recommends the Town of Elizabeth's request to pursue a \$20,000 Local Grant and a \$800,000 IJDC Critical Need Grant be approved.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

### **Northern Jackson County PSD (2021W-2028) Main Replacement – District 2 (New Application)**

Ms. Hickerson described the application, and it is technically feasible.

Members of the Technical Review and Funding Committee recommends the Northern Jackson County PSD application be tabled until the January 4<sup>th</sup> meeting.

There was a discussion regarding the rates and financial & technical details of the project.

Fred Rader (MOVRC) approached the podium providing additional information regarding the rates and potential ARC funding.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

### **Southern Jackson County PSD (2018W-1732) Extension to 82 Potential Customers – District 2 (Cost and Funding Change)**

Ms. Hickerson described the request.

The Technical Review and Funding Committee recommends Southern Jackson County PSD pursue a \$2,000,000 CDBG (SCBG) Grant (\$535,200 increase), a \$426,088 Jackson County Commission ARPA Grant, a \$165,000 IJDC District 2 Bid Overrun Grant, and a \$2,000,000 USDA Loan (3%, 40 yrs.) for an estimated project cost of \$4,591,088.

Mr. Rader approached the podium. He stated they are still awaiting word on the CDBG funds but are very optimistic about getting those. Mr. Rader further stated the County Commission has approved the additional funding which included \$38,000 more than what was in the initial information (due to an error in the low bid which increased the cost).

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

### **Boone County PSD (2020W-1868) Rock Creek Industrial Park – District 3 (Scope, Cost and Funding Change)**

Ms. Hickerson described the request, and it is technically feasible.

The Technical Review & Funding Committee recommends Boone County PSD pursue a \$50,000 IJDC PFA Funding, a \$50,000 Boone County Commission Grant, a \$780,000 IJDC District 3 Grant, and a \$3,520,000 US EDA Grant for an estimated project cost of \$4,400,000.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

### **Cool Ridge-Flat Top PSD (2021W-2029) Bennington Road Extension / Critical Need - District 3 (New Application)**

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the Cool Ridge-Flat Top PSD request to pursue a \$781,000 IJDC Critical Need Funds (Loan or Grant) be tabled until the January 25<sup>th</sup> meeting.

There was a discussion regarding the number of critical need requests being received, the high cost per customer, and the percentage to MHI. Zach Wright (The Thrasher Group) offered additional information on the project and Chair Prezioso reminded the Committee that the funds do not have to be grant money, it can also be loan money with different terms.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Albright, Town of (2019S-1786) System Improvements – District 1 (Bid Overrun Binding Commitment)**

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Albright receive a \$962,500 (replacement of its existing) IJDC District 1 Grant Binding Commitment (includes \$165,000 bid overrun).

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Clarksburg Sewer Board (2021S-2049) System Improvements V & WF Co-Op – District 1 (PFA Binding Commitment)**

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Clarksburg Sewer Board receive a \$30,000 IJDC PFA Funds binding commitment to file an application for System Improvements V Project including an evaluation of serving the West Fork Co-Op Area.

Ms. Emery moved that the recommendation be approved, Ms. Hickerson seconded the motion. The motion passed with 5 yes votes and 1 nay vote.

**Greater Harrison County PSD (2021C-130) Locust Heights System Improvements / Critical Need - District 1 (Contingent Binding Commitment)**

Not applicable since the application was returned.

**Nutter Fort, Town of (2020S-1917) System Improvements III – District 1 (Binding Commitment)**

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Nutter Fort request for a \$950,000 IJDC District 1 Grant Binding Commitment be tabled until the January 4<sup>th</sup> meeting.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Worthington, Town of (2019W-1810) System Improvements – District 1 (Binding Commitment)**

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Town of Worthington receive a replacement of its existing Binding Commitment with a \$1,000,000 IJDC District 1 Grant Binding Commitment.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Buffalo, Town of (2020S-1901) Krystal Lane Extension / Critical Need – District 2 (Binding Commitment)**

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Town of Buffalo receive a replacement of its existing Binding Commitment with a \$465,000 IJDC Critical Need Grant Binding Commitment.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Mr. Fowler requested Terry Martin (Region 3 Planning & Development Council) provide an update on the project schedule.

**Elizabeth, Town of (2021W-2015) Enterprise Extension / Critical Need – District 2 (Contingent Binding Commitment)**

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Town of Elizabeth receive a \$800,000 IJDC Critical Need Grant contingent (upon receipt of required documentation) binding commitment.

Mr. Morgan provided clarification regarding the use of contingent binding commitments stating it is to ensure the Committee does not over commit funds.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

**Ripley Sanitary Board (2018S-1774) System Improvements II – District 2 (Binding Commitment)**

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Ripley Sanitary Board receive a \$1,000,000 IJDC District 2 Grant and a \$2,710,000 IJDC District 2 Loan (1%, 40 yrs.) Binding Commitment.



Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Southern Jackson County PSD (2018W-1732) Extension to 82 potential customers – District 2 (Bid Overrun Binding Commitment)**

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends Southern Jackson County PSD receive a \$165,000 IJDC District 2 Grant Binding Commitment (contingent upon receiving the additional CDBG funds or from an additional source).

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

**Bluewell PSD (2016W-1629) Browning-Lambert Mountain Extension – District 3 (Binding Commitment Extension)**

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Bluewell PSD receive a binding commitment extension until February 15, 2022 (allows the district time to update the construction cost estimate).

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

**Cool Ridge-Flat Top PSD (2021W-2029) Bennington Road Extension – District 3 (Contingent Binding Commitment)**

Not applicable since the application was tabled.

**Hillsboro, Town of (2021C-132) System Improvements / Critical Need – District 3 (Contingent Binding Commitment)**

Not applicable since the application was tabled.

**Mingo County PSD (2014W-1550) Beech Creek Extension – District 3 (Binding Commitment Extension)**

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Mingo County PSD receive a binding commitment extension until June 15, 2022.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Pea Ridge PSD (2017S-1674) Route 2 Extension & WWTP Improvements – District 3 (Binding Commitment Extension)**

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Pea Ridge PSD binding commitment be extended until April 15, 2022 (allows District time to determine appropriate funding for new cost estimate).

Jonathan Carpenter (The Thrasher Group) approached the podium. Mr. Carpenter stated an application has been filed with the Cabell County Commission for the entire amount. They are also looking to see what other funding options are available. There is no current indication from the Cabell County Commission if the request will be approved. The application was filed on Friday. There was further discussion on deductive alternates, possibility of removing items from the project, and other means of reducing the price.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

**Business Items:** None

**Executive Director**

**Comments:** None

**Funding Program Comments**

None

**Requests**

**Received:** (Applications by November 10, 2021, and requests to date.)

**Information Report**

<b>Sewer:</b>	West Union, Town of – System Improvements (new application)-1	2021S-2045
	Pocahontas County PSD – WWTP Headworks Imprvs. (new app.)-3	2021S-2034
<b>Water:</b>	Anmoore, Town of – System Improvements (new application)-1	2021W-1970
	Pennsboro, City of –Tank Replacement (new application)-1	2021W-2047

West Union, Town of – System Improvements (new application)-1	2021W-2046
Hardy County PSD – Additional Storage (new application)-2	2021W-2035
Kanawha County RDA – Crestwood Extension (new application)-2	2021W-2032
Boone County PSD – Mountaineer Drive Ext. (new application)-3	2021W-2031

**Public Comment:**

None

**Adjournment:** The Chair entertained a motion to adjourn. Ms. Emery moved to adjourn; Mr. Fowler seconded the motion. The motion passed. Meeting was adjourned at 10:54 a.m.

---

Wayne D. Morgan  
Secretary & Executive Director