



WEST VIRGINIA

Infrastructure & Jobs Development Council

TECHNICAL REVIEW & FUNDING COMMITTEE MEETING MINUTES

The Technical Review and Funding Committee meeting was held at the Infrastructure & Jobs Development Council Public Meeting Room on **January 4, 2022, at 10:00 A.M.**

Voting Members that were present:

Technical Review and Funding Committee Voting Members:

Marie Prezioso, WV Water Development Authority - Chair
Jason Billups, WV Department of Environmental Protection – Designee
Stephanie Hickerson, WV Bureau for Public Health – Chair Water
Jonathan Fowler, WV Public Service Commission

Technical Review and Funding Committee Voting Members in attendance via phone:

Erica Boggess, WV Housing Development

Technical Review and Funding Committee Voting Members not in attendance:

Kris Warner, WV Economic Development Authority

Others in attendance:

Wayne Morgan, WV Infrastructure & Jobs Development Council
Kristi Ritchie, WV Infrastructure & Jobs Development Council
Brandon Crace, WV Infrastructure & Jobs Development Council
Samme Gee, Jackson Kelly PLLC
Fred Rader, MOVRC
Betsy Haught, Northern Jackson County PSD
Jeri Stephens, Northern Jackson County PSD
Tommy Nutter, Northern Jackson County PSD
Michael Griffith, Griffith & Associates
Robert Riggs, City of Pennsboro
A. C. Wiethe, Belomar Regional Council
Terry Martin, Region 3 Planning & Development Council
Tim Meeks, MOVRC
Jonathan Carpenter, The Thrasher Group
Dan Ferrell, The Thrasher Group

Kennon Chambers, GHOSH Engineers
Paul Hamrick, West Fork Co-Op
Craig Richards, Burgess & Niple

Others invited and in attendance via phone and livestream:

Mike Duminiak, WV Infrastructure & Jobs Development Council
Leanna Smith-Atkinson, WV Infrastructure & Jobs Development Council
Chris Arrington, WV Bureau for Public Health
John Giroir, WV Department of Environmental Protection
Roger Earle, DEP – Abandoned Mine Lands
Steve Haynes, The Thrasher Group
Matt Fluharty, Civil & Environmental Consultants, Inc.
Brian Sheetzer, The Thrasher Group
Bob Hazelwood, E. L. Robinson Engineering
Janna Lowery, USDA
Lesley Taylor, Region 4 Planning & Development Council
Cassie Lawson, Region 4 Planning & Development Council
Matt Tanner, Chapman Technical Group
Eric Coberly, E. L. Robinson Engineering
Shane Whitehair, Region 7 Planning & Development Council
Kylea Radcliff, The Thrasher Group
Jeff Brady, WV Department of Environmental Protection

Call to Order Chair Marie Prezioso called the meeting to order and verified a quorum was present.

Approval of Minutes Chair Prezioso asked for approval of the draft minutes of **November 23, 2021**. Jonathan Fowler moved for approval and Jason Billups seconded the motion. The motion passed.

Benwood, City of (2019S-1825) System Improvements – District 1 (Cost and Funding Change)

Wayne Morgan described the request.

The Technical Review & Funding Committee recommends the City of Benwood pursue a \$1,500,000 CWSRF Principal Forgiveness Loan, a \$684,900 CWSRF Loan (0.25%, 40 yrs., 0.25% AF), and a \$1,000,000 IJDC District 1 Grant for an estimated cost of \$3,184,900.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Hancock County PSD (2021S-1968) System Improvements – District 1 (Tabled - New Application)

Mr. Billups described the application, and it is technically feasible.

The Technical Review & Funding Committee recommends the Hancock County PSD pursue a \$6,518,000 CWSRF Loan (0.75%, 30 yrs., 0.25% AF) and a \$500,000 IJDC District 1 Grant for an estimated project cost of \$7,018,000 be approved; and the engineering fee variance request for design fees be approved.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Mr. Billups described the engineering design fees variance.

The Technical Review & Funding Committee recommends the Hancock County PSD engineering fee variance request for design fees be approved.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

West Fork Co-Op (2019S-1798) System – District 1 (Scope, Cost, and Funding Change)

Mr. Morgan described the request.

Members of the Technical Review and Funding Committee recommend the funding change request from West Fork Cooperative be tabled until the April 26th meeting (to allow time for the application from the City of Clarksburg to serve the West Fork Co-Op Area to be received).

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

West Union, Town of (2021S-2045) System Improvements – District 1 (New Application)

Mr. Billups described the application, and it is not technically feasible.

The Technical Review and Funding Committee recommends the Town of West Union application be tabled until the February 22, 2022, meeting to allow the Town time to respond to the requests for information from the DEP.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Ripley, City of (2018S-1774) System Improvements II – District 2 (Scope, Cost, and Funding Change)

Mr. Morgan described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Ripley pursue a \$1,050,000 US ACE Grant, a \$1,000,000 ARC Grant, a \$1,000,000 USDA Grant, a \$3,800,000 USDA Loan (2.75%, 38 yrs.), a \$1,500,000 CWSRF Principal Forgiveness Loan, a \$9,000,000 CWSRF Loan (0.25%, 40 yrs., 0.25% AF), a \$1,000,000 IJDC District 2 Grant, and a \$2,710,000 IJDC District 2 Loan (1%, 40 yrs.) for an estimated project cost of \$21,060,000; (including payment of \$1,149,756 WDA Design Loan).

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Dan Ferrell (The Thrasher Group) updated the Committee on the bid schedule.

Hillsboro, Town of (2021C-132) System Improvements / Critical Need– District 3 (Tabled New Application)

Mr. Billups described the application, and it is technically feasible.

There was a discussion regarding the project, loan versus grant funding, rates, and lack of funding in the Renewal and Replacement (R&R) Funds and the Capital Maintenance Fund accounts.

The Technical Review & Funding Committee recommends the Town of Hillsboro request to pursue a \$640,000 IJDC Critical Need Grant be approved subject to the condition that the Town begin the ordinance process to implement rates adequate to fully fund their R&R Fund and Capital Maintenance Fund accounts pursuant to their bond documents and pursuant to State law prior to going to bid on the project.

Mr. Fowler moved that the recommendation be approved, Mr. Billups seconded the motion. The motion passed.

Hinton, City of (2015S-1585) System Improvements I – District 3 (Scope, Cost, and Funding Change)

Mr. Billups described the request, and it is technically feasible.

The Technical Review & Funding Committee recommends the City of Hinton pursue a \$1,500,000 CDBG (SCBG) Grant, a \$1,550,000 ARC Grant, a \$500,000 IJDC District 3 Grant, a \$1,000,000 CWSRF Principal Forgiveness Loan, and a \$270,000 CWSRF Loan (0.75%, 30 yrs., 0.25% AF) for an estimated project cost of \$4,820,000; (includes payback at closing of a \$305,928.03 Bank Design Loan).

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Mercer County PSD (2020S-1883) Matoaka System Improvement – District 3 (Scope, Cost, and Funding Change)

Mr. Morgan described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends Mercer County PSD pursue a \$1,500,000 CWSRF Principal Forgiveness Loan and a \$1,000,000 IJDC District 3 Grant for an estimated project cost of \$2,500,000.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Pocahontas County PSD (2021S-2034) WWTP Headworks Improvements – District 3 (New Application)

Mr. Billups described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends Pocahontas County PSD pursue a \$942,640 IJDC District 3 Grant and a \$942,640 IJDC District 3 Loan (1%, 40 yrs.) for an estimated project cost of \$1,885,280.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Anmoore, Town of (2021W-1970) System Improvements – District 1 (New Application)

Stephanie Hickerson described the application, and it is technically feasible. Ms. Hickerson noted the Town has a score of 7 on the October 2021 quarter of the EPA's Compliance Tracking Tool. The score was attained through violation of the Lead Copper Rule and Public Notice violations. These violations need to be resolved.

The Technical Review and Funding Committee recommends the Town of Anmoore pursue a \$2,750,000 USDA Grant, a \$1,000,000 USDA Loan (1.25%, 40 yrs.), and a \$1,000,000 IJDC District 1 Grant for an estimated project cost of \$4,750,000.

Janna Lowery (USDA) requested the project team contact her to discuss the loan and grant split.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Pennsboro, City of (2021W-2047) Tank Replacement – District 1 (New Application)

Ms. Hickerson described the application, and it is technically feasible. It was noted the City of Pennsboro has a score of 10 on the October 2021 quarter of the EPA's Compliance Tracking Tool. The score was attained through various violations for failure to monitor for DBPs in 2020 and failure to address sanitary survey deficiencies. This project will address the sanitary survey deficiency for the tank, but the remaining violations need to be resolved.

The Technical Review and Funding Committee recommends the City of Pennsboro pursue a \$383,500 Pennsboro ARPA Grant and a \$383,500 IJDC District 1 Grant for an estimated project cost of \$767,000.

Mr. Fowler noted there is an application from West Union where they wish to build a new water treatment plant. One of the alternatives to be reviewed is to see if they can purchase water from Pennsboro at a rate that can make it more economical to buy water from Hughes River Water Board. Pennsboro may be a key player in this evaluation.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Wellsburg, City of (2019W-1837) System Improvements – District 1 (Scope, Cost and Funding Change)

Ms. Hickerson described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Wellsburg pursue a \$600,000 IJDC District 1 Grant, a \$700,000 DWTRF Principal Forgiveness Loan, a \$5,889,074 DWTRF Loan (1%, 30 yrs., 0.25% AF), and a \$290,085 City of Wellsburg ARPA Grant for an estimated project cost of \$7,479,159: (includes a \$410,917.14 WDA Design Loan paid back at closing).

Jonathan Carpenter (The Thrasher Group) provided the Committee with a completion update.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

West Union, Town of (2021W-2046) System Improvements – District 1 (Scope, Cost and Funding Change)

Ms. Hickerson described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the Town of West Union application be returned until technical comments have been resolved.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Hardy County PSD (2021W-2035) Additional Storage - District 2 (New Application)

Ms. Hickerson described the application, and it is technically feasible. It was noted on the October 2021 quarter of the EPA's Compliance Tracking Tool, six of the systems associated with Hardy County PSD have a score below 11. The scores of these six systems range from 2 – 6. One system, Hardy County PSD Baker (WV3301613) has a score of 16. Systems with scores at or above 11 are considered at the action level by EPA. This score of 16 was obtained through: 5 MCL violations for DBPs in 2019 and 2020, 1 violation for failure to monitor for SOCs in 2016 and 1 violation for failure to monitor for VOCs in 2020. These violations need to be resolved.

Kylea Radcliff (The Thrasher Group) offered clarification on the high violation system being the Baker Field Station.

The Technical Review and Funding Committee recommends the Hardy County PSD pursue a \$500,000 Hardy County Commission ARPA Grant and a \$500,000 IJDC District 2 Grant for an estimated project cost of \$1,000,000.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Kanawha County RDA (2021W-2032) Crestwood Extension (34 customers) – District 2 (New Application)

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the Kanawha County RDA pursue a \$700,000 ARPA Grant from the Kanawha County Commission, a \$500,000 IJDC District 2 Grant, and a \$175,000 WV AWC Contribution for an estimated project cost of \$1,375,000.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Northern Jackson County PSD (2021W-2028) Main Replacement – District 2 (Tabled New Application)

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends Northern Jackson County PSD pursue a \$1,500,000 US ACE Grant and a \$500,000 IJDC District 2 Grant for an estimated project cost of \$2,000,000.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion.

Boone County PSD (2021W-2031) Mountaineer Drive Extension – District 3 (New Application)

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends Boone County PSD pursue a \$250,000 Boone County Commission Grant, a \$250,000 CAZCO Cabins Contribution, and a \$500,000 IJDC District 3 Grant for an estimated project cost of \$1,000,000.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

There was a discussion regarding WV American Water possibly contributing to this project.

Nutter Fort, Town of (2020S-1917) System Improvements – District 1 (Tabled - Binding Commitment)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Nutter Fort receive a \$950,000 IJDC District 1 Grant Binding Commitment.

Chair Prezioso asked for an update on the Town's audit.

Mr. Ferrell approached the podium and provided an update.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Thomas, City of (2021S-2052) Collection System Improvements – District 1 (PFA Binding Commitment)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the City of Thomas receive a \$92,000 District 1 PFA Funding Binding Commitment for a SSES and application for a project for improvements to its collection system.

Chair Prezioso noted the City's last audit was 2013 and requested an update.

Shane Whitehair (Region 7 Planning and Development Council) responded stating the City is currently being evaluated by the State Auditor's Office and the audits are being completed as quickly as possible.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Boone County PSD (2020S-1929) Hospital Annex Extension / Critical Need – District 3 (Bid Overrun Binding Commitment)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends Boone County PSD receive a \$23,700 Bid Overrun Grant Binding Commitment.

Mr. Fowler offered clarification that the current total project cost is \$743,700.00.

Samme Gee (legal Counsel, Jackson Kelly PLLC) stated the \$23,700 bid overrun amount would come from the critical needs account.

Mr. Morgan confirmed as this is a critical needs project.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Hillsboro, Town of (2021C-132) System Improvements / Critical Need – District 3 (Contingent Binding Commitment)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Town of Hillsboro receive a \$640,000 IJDC Critical Need Grant contingent (upon receipt of required documentation) binding commitment.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Richwood, City of (2021W-1959) Impound Structure – District 3 (Binding Commitment)

Mr. Morgan described the request. Mr. Morgan noted there is a resolution to be discussed later in the agenda as there will not be enough funds to issue the remainder of the binding commitment until the resolution is approved. Mr. Morgan asked if this should be discussed after the resolution

Chair Prezioso stated “the Chair rules this should be contingent upon the resolution being passed”.

Mr. Morgan then described the request.

The Technical Review & Funding Committee recommends the City of Richwood receive a \$1,000,000 IJDC District 3 Grant binding commitment which will replace its current binding commitment of \$299,271 contingent upon the resolution being approved by Council.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Craigsville PSD (2017S-1722) System Improvements – District 3 (Ancillary Project Expenditure)

Mr. Billups described the request.

The Technical Review & Funding Committee recommends the Craigsville PSD request to utilize \$261,171.94 of the original allotted \$442,000.00 of IJDC bid underrun funds, leaving an amount of \$180,828.06 in unallocated IJDC bid underrun funds be approved.

There was a discussion regarding construction progress.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Culloden PSD (2017S-1693) System Improvements – District 3 (Use of Contingency)

Mr. Billups described the request.

Members of the Technical Review and Funding Committee recommend the Culloden PSD use of contingency request (for \$108,756 for quantity adjustments necessary to complete the bid scope of work) be approved.

Mr. Billups moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Business Items:

Resolution Converting Loan Money to Grant Money (Congressional District 3)

Chair Prezioso noted the Resolution is included in the packet for review.

Ms. Gee approached the podium and offered an overview. Ms. Gee noted the Resolution redesignates \$700,729.00 immediately to grant which will allow the commitment to Richwood to be made. Ms. Gee concluded stating any funds remaining from the \$12,001,119.10 on June 30, 2022, shall be redesignated as Congressional District 3 loan funds.

Mr. Fowler moved the Resolution be recommended for approval to the full Council. Mr. Billups seconded the motion. The motion passed.

Critical Need Line Extension Process

There was a discussion regarding the Critical Need Line Extension process.

It was noted that anyone wishing to submit comments should email them to Wayne Morgan as a central contact and he will disburse to the Committee members.

Cost Recovery/Change Orders/Price Escalation Clause

There was a discussion of Cost Recovery clauses. No action was taken or recommendation made.

Erica Boggess left the call at 11:28 AM. It was verified a quorum was still present.

Executive Director Comments:

McDowell County PSD (Coalwood Sewer Project) 2015S-1571 Wayne Morgan
Mr. Morgan described the request.

Mr. Billups offered additional clarification.

Mr. Billups moved the recommendation Contract 1/ Change Order 2 be approved, Mr. Fowler seconded the motion. The motion passed.

Funding Program Comments

None

Requests Received:

(Applications by December 10, 2021, and requests to date.)

Information Report

Sewer:	Lake Floyd PSD – Line Replacement (new application)-1	2021S-2036
	Charles Town, City of – Sys. Imprvs. (Ranson area) (new app.)-2	2021S-2041
	Elk Valley PSD – Bank Stabilization of Sewer Lines (new app.)-2	2021S-2033
	Marlinton, Town of – System Improvements (tab. Jan. 25, new app.)-3	2020S-1907
Water:	Cameron, City of – Green Valley Rd. Ext. / Critical Need (new app.)-1	2021W-2050
	Clarksburg City of – Phosphate Treatment & Potholing of Ser. Lines (new application)-1	2021W-2054
	Kanawha County RDA – Olcott Extension (new application)-2	2020W-2044
	Cool Ridge-Flat Top PSD – Bennington Rd. Ext. /Crit. Need (tab. Jan. 25 th , new app.)-3	2021W-2029
	Davy, Town of – System Improvements (new application)-3	2021W-2040

Public Comment:

Chair Prezioso noted Lake Floyd PSD will be on the agenda for the next meeting. It has been noted there is an issue finding out the date of the last audit and asked if anyone could provide an update.

Mr. Ferrell approached the podium and stated the goal is for Lake Valley to build the plant and then merge with Sun Valley. Mr. Ferrell further noted he will look into the audits and provide an update.

Adjournment: The Chair entertained a motion to adjourn. Mr. Fowler moved to adjourn; Ms. Hickerson seconded the motion. The motion passed. Meeting was adjourned at 11:33 a.m.

Wayne D. Morgan
Secretary & Executive Director